

## EXHIBITING INFORMATION

---

### EXHIBIT DATES AND HOURS\*

Friday, May 28, 2010	7:00 a.m. – 7:00 p.m.
Saturday, May 29, 2010	7:00 a.m. – 4:00 p.m.

*\*Times subject to change based on final program*

### EXHIBITS

---

Each exhibit space will include one 6' x 30" draped table and two chairs. Exhibits will be tabletop only. There will be no pipe and drape. No freestanding floor exhibits will be permitted. Any standing equipment used as a display (does not include booth displays) must be no larger than 6' x 30" wide, and must be used IN LIEU of a table. Permission must be obtained from Show Management in advance of the meeting for this option. A tabletop sign will be provided to each exhibiting company.

### BOOTH RENTAL FEE – WHAT IS INCLUDED

---

Table top Display - \$2,800

Includes:

- ✓ Use of rented floor space
- ✓ 1 6' X 30" table and 2 chairs
- ✓ General exhibit hall lighting, air conditioning, and / or heating
- ✓ Daily aisle cleaning
- ✓ General perimeter security when the exhibits are closed

### SPACE ASSIGNMENT

---

Exhibit space assignments are made on the basis of receipt of the Application for Exhibit Space.

### APPLICATION AND DEPOSIT

---

**In order to reserve space** 50% of the contracted space will be due on or before November 20, 2009 and 100% of the balance is due on or before February 12, 2010. After February 12, 2010, applications must be accompanied with payment in full. Checks should be made payable to:

Society for Pediatric Urology  
900 Cummings Center, Suite 221-U  
Beverly, MA 01915 USA

### REFUNDS AND CANCELLATIONS

---

Written cancellations for all or part of the contracted space received on or before November 20, 2009 are subject to an administrative fee of 25% of the total cost of the original contracted space. Written cancellations for all or part of the contracted space received between November 21, 2009 and February 12, 2010 are subject to 50% of the total cost of the original contracted space. Written cancellations for all or part of the contracted space received after February 12, 2010 will not receive a refund. All cancellations must be submitted in writing.

## **CONDUCTING EXHIBITS**

---

No drawing, raffles, or quiz-type contests of any type will be permitted. No bags or containers for collection of samples are to be distributed by an exhibitor. This applies to any envelope, folder, portfolio, box, etc., that provides carrying space for more than a single sample. Electrical or other mechanical apparatus must be muffled so that noise does not interfere with other Exhibitors. Character of the exhibits is subject to the approval of the Society. The right is reserved to refuse applications, which do not meet standards required or expected, as well as the right to curtail exhibits or parts of exhibits, which reflect against the character of the meeting. This applies to displays, literature, advertising, novelties, souvenirs, conduct of person, etc.

## **INFRINGEMENT**

---

Interviews, demonstrations, and the distribution of literature or samples must be made within the area assigned to the exhibitor. Canvassing or distributing of advertising matter outside the exhibitor's own space will not be permitted.

## **FIRE PROTECTION**

---

The Exhibitor, hired contractors, and others attending the World Congress of Pediatric Urology must comply with all applicable federal, state and local fire and building codes as well as hotel rules and regulations, policies and procedures.

## **PROTECTION OF THE FACILITY**

---

Nothing shall be posted, nailed, or screwed, or otherwise attached to columns, walls, floors, or other parts of the Hotel or its furniture. Distribution of promotional gummed stickers or labels is strictly prohibited. Anything in connection therewith necessary or proper for the protection of the building, equipment, or furniture will be at the expense of the exhibitor.

## **IDEMNIFICATION AND INSURANCE**

---

The Hotel and SPU shall assume no liability for physical injury to a meeting attendee or exhibitor resulting from the negligence, malfeasance or non-feasance of the other in preparing for or arranging a function. In direct relationship to the previous sentence. Exhibitor, Hotel and SPU agree to indemnify and hold each other harmless and to carry adequate liability and other insurance protecting itself against any claims arising from activities arranged by this agreement.

Exhibitor and its subcontractors agree to carry liability, dram, fire, burglary, and other insurance in sufficient dollar amounts to reasonably protect themselves against any claims arising from any activities conducted in the Hotel during the Meeting, including first arrival and last departure dates, to fully indemnify each other as provided in the Agreement.